

REPRODUCTION APPLICATION FORM

Please complete this form and return via email to images@shakespeare.org.uk

Contact details

Contact Name :

Organisation (if applicable):

Invoice name (if different) and address:

E-mail address:

Phone number (optional):

VAT number (if applicable) :

Project details

Title of the publication / project:

Author / editor of the publication / project:

Description:

Estimated date of publication/release/broadcast:

Size of print/production run

(if applicable):

Under 500

500 <>3000

Over 3000

Rights required*

Language(s): One language

Multiple languages

Geographical coverage: One country or EU (all countries)

World

Duration 10 years (books)

7 years (tv, film, web)

(if applicabe):

1 year (printed, other than books)

In perpetuity

Reproduction fees are payable within 30 days of the issue of our invoice and are exclusive of VAT where applicable. These fees are not refundable. The right to reproduce an image arises only if:

- specific written permission has been granted, and
- our invoice is fully paid.

*See 'New Photography and Image Licensing Guide' document for scale of charges. You can use the 'Quick Licence Fee Calculator' for an estimate: https://docs.google.com/forms/d/e/1FAIpQLSdYfSA-HRIwRifcleMAHYIEe5vQLV8BjEsfIX-ffoC28YsnYA/viewform?usp=sf_link

Declaration

I note that I am solely responsible for determining whether the use of the image(s) requires the consent of any third party and will indemnify the Shakespeare Birthplace Trust against any loss etc. incurred by the Shakespeare Birthplace Trust as a result of my failure to obtain any necessary consents. I have read and understood the Terms and Conditions of Business as laid down by the Shakespeare Birthplace Trust and I agree to be bound by them. I understand that permission will be withdrawn if any part of them is infringed.

Name (in capitals):

Position in organisation (if applicable):

Signature:

Date:

Required images:

Reference number or SBT file name	Description of image	Placement of the image: Is the image on front cover? (Tick if yes)	Size of the image: Does the image occupy a full page within the publication? (Tick if yes)